



MISSOURI DEPARTMENT OF NATURAL RESOURCES
ENERGY CENTER

REPORTING AGENCY		PAGE NUMBER
REPORTING PERIOD	PREPARED BY	
LOCATION/PHONE		DATE PREPARED

WORKSHEET 2 - MISSOURI STATE FLEET - OPERATIONS

FLEET LOCATION: ☐ JEFFERSON CITY ☐ KANSAS CITY ☐ ST. LOUIS ☐ OTHER

Only select one of the options provided. If agency vehicles are located at more than one of the options shown, fill out a separate Worksheet 2 for each option where agency vehicles are located. For a complete list of counties included in Kansas City and St. Louis, see the reference table shown on the back of this form.

ELIGIBLE VEHICLES

VEHICLE TYPE	DESCRIPTION	NUMBER OF VEHICLES	MILES TRAVELED	FUEL COMSUMPTION		COST		
				GAS OR DIESEL	ALTERNATIVE FUEL	GAS OR DIESEL	ALTERNATIVE FUEL	MAIN-TENANCE
Gasoline	Cars and Station Wagons							
Gasoline	Light Duty Trucks, Vans and SUVs							
Diesel	Light Duty Vehicles, Not Otherwise Exempted							
E85	E85 Flex Fuel Vehicles							
CNG	Dual Fuel and Dedicated CNG Vehicles							
Propane	Dual Fuel and Dedicated Propane Vehicles							
Electric	Dedicated Electric Vehicles							

EXEMPT VEHICLES

MOTOR FUEL	NUMBER OF VEHICLES		FUEL COMSUMPTION (GALLONS)	COST	
	<= 8500 LBS	> 8500 LBS		MOTOR FUEL	MAINTENANCE
Gasoline					
Diesel					
Biodiesel (B100)					

Instructions, definitions and reference tables are shown on the back.

INSTRUCTIONS AND DEFINITIONS FOR WORKSHEET 2

1. **Contact information** - on the first worksheet, enter all requested contact information into the space provided. On following worksheets, only the name of the agency and page number need be entered.
2. **Reporting period** - only submit information from the fiscal year that just ended. The fiscal year runs from July 1 through June 30.
3. **Eligible vehicles** - this section of the worksheet is used for entering data on vehicles that are subject to vehicle efficiency and alternative fuel requirements as specified in Missouri State Statutes, RSMo 414.400 to 414.417.
4. **Fuel consumption** - enter fuel consumption using gallons for gasoline, ethanol 85, diesel, and propane. Use cubic feet for natural gas and kWh for electric. Report the usage of biodiesel in the exempt vehicle section of this worksheet.

5. **Exempt vehicles** - this section of the worksheet is used for entering data on vehicles that are not subject to vehicle efficiency or alternative fuel requirements as specified in Missouri State Statutes, RSMo 414.400 to 414.417.
6. **Number of vehicles** - for the exempt vehicles, enter into the first column the number of exempt vehicles that are less than or equal to 8,500 pounds GVWR. Into the second column, enter the number of exempt vehicles that are greater than 8,500 pounds GVWR.
7. **Biodiesel (B100)** - to report biodiesel consumption convert all biodiesel usage to B100. For example, 250 gallons of B20 contains 50 gallons of B100.

COUNTIES INCLUDED IN THE METROPOLITAN STATISTICAL AREAS

Kansas City

1. Cass County
2. Clay County
3. Clinton County
4. Jackson County
5. Lafayette County
6. Platte County
7. Ray County

St. Louis

1. Franklin County
2. Jefferson County
3. Lincoln County
4. St. Charles County
5. St. Louis County
6. St. Louis City
7. Warren County